

GRANGE COMMUNITY ASSOCIATION CONSTITUTION

DRAFT MAY 2019

1. Name, Boundaries and Status

The name of the Association is the Grange Community Association Inc [the *Association*]. The Toronto area served by the Association is bounded by University Avenue on the east, Spadina Avenue on the west, College Street on the north, and Queen Street West on the south. The Association is incorporated federally under the *Canada Not-for-profit Corporations Act*, certificate number 985936-5, dated August 8, 2016.

2. Purposes of the Association

- a. To be a forum focused on liveability, community services, planning and development, sustainability, and by-law enforcement issues both local and city-wide.
- b. To provide an opportunity for residents to be involved with preserving and improving the area as a liveable and thriving neighbourhood;
- c. To be non-partisan and inclusive;
- d. To be a credible, representative and effective voice for the neighbourhood and the community in matters of municipal interest.

3. Membership

- a. Anyone (1) who is a resident, business owner or official representative of an institution within the Association's boundaries and (2) who is at least fourteen years of age and (3) who does not hold a political office and (4) who subscribes to the purposes of the organization may be a Member.
- b. A Member shall have the right to vote at duly called Annual General Meetings and to participate in the annual election of the Executive Committee.
- c. Membership dues and periods shall be determined from time to time by the Executive Committee and approved by a vote of the Association membership.

4. Meetings

Information Meetings shall be held twice a year in the spring and fall, one of which will be the Annual General Meeting. A quorum for the purposes of voting shall consist of at least twelve Members. Meetings are adjudicated by *Robert's Rules of Order*.

5. Elections, Nominations and Voting

- a. Elections and appointments to the Executive Committee shall be held at the Annual General Meeting.
- b. Voting shall be by a secret ballot unless a majority of the members indicate that a show of hands is acceptable.
- c. Members of sixty days standing shall be eligible to vote.

6. Executive Committee – Membership

- a. The Executive Committee shall appoint a President and a Treasurer from among its members and such other officers as it sees fit.

- b. If an Executive Committee member misses three monthly meetings in a row the Executive Committee may appoint another Member to fill that position unless the individual in question offers an acceptable explanation.

7. Executive Committee – Duties

- a. The President of the Executive Committee shall schedule and chair all General Meetings of the Association and all meetings of the Executive Committee, and shall be non-voting except the President may cast a deciding vote in the event of a tie. Votes of the Executive Committee shall be by those present at a duly scheduled meeting.
- b. At any meeting, the meeting itself may decide that any other person may act as President *pro tem* with the power to cast a deciding vote.
- c. The Executive Committee has the general responsibility to coordinate the affairs of the organization including, but not restricted to, coordinating the presentation of the positions of the organization to the public and statutory bodies.
- d. The Executive Committee shall appoint such Spokesperson(s) for the organization as it deems appropriate for issues of current concern, the perceived wishes of the members, and the available resources of the organization. No one other than the designated Spokesperson(s) shall purport to speak for the organization.

8. Financial matters

- a. A financial account will be held at a registered financial institution. The withdrawal of funds from this account will require the simultaneous authority of the President plus one other member of the Executive Committee.
- b. Any contract or other obligation entered into by the Association must be signed by the President plus one other member of the Executive Committee.
- c. The Association may not borrow monies under any circumstances.

9. Changes to the Constitution

This Constitution may be altered or amended by vote of a majority of those Members present at an Annual General Meeting of the Association. Such amendments shall be initiated by a Notice of Motion in writing to the Executive Committee by any five Association Members not later than two months before an Annual General Meeting. The Executive Committee shall inform all Members of such a proposed amendment not later than one month before the Annual General Meeting.

10. Adoption

This Constitution was considered as a draft document at the Association's Annual General Meeting on May 22, 2019 and will be reconsidered for official adoption at the Association's Annual General Meeting in May 2020.